

CLASSIC STUDENT TOURS

75 RHOADS CENTER DRIVE • CENTERVILLE, OHIO 45458 • (937) 439-0032 • FAX (937) 439-0041

Dear Parents and Students,

It's time to begin planning our annual tour to Washington, D.C. Tour dates this year are **Wednesday - Saturday, November 15 - 18, 2023**. This is an excellent opportunity for students to visit the hub of our American heritage and government. Our staff will chaperone the tour, which will be arranged by Classic Student Tours, a local agency that specializes in Educational Student Travel Programs and has been coordinating tours since 1985.

A Classic Student Tours representative will conduct a brief informational meeting and presentation at the school on **Tuesday, April 18, 2023 at 6:00 PM**. All interested students and their parents should attend this meeting so that questions regarding this travel opportunity can be answered. The cost of the travel program per student, based on quad occupancy and the following number of paying participants per motor coach, is:

44 - 47 per motor coach \$749.00	36 - 39 per motor coach \$814.00
40 - 43 per motor coach \$779.00	32 - 35 per motor coach \$859.00

(These prices are subject to adjustment if suppliers increase their cost to Classic Student Tours.)

All admissions, meals, lodging and transportation are included in the package. Spending money for snacks, souvenirs, etc. should be minimal and is left to your discretion. Reservations will be accepted on a first come, first served basis.

The payment due dates and amounts are as follows:

<u>DUE DATE</u>		<u>AMOUNT</u>	
Tues	05/02/23	\$200	Deposit (\$75 of which is non-refundable) & Completed Permission Form to hold reservation. Deposits received after one motor coach is filled will be accepted for additional motor coaches or to form a waiting list for replacement of canceled reservations.
Tues	06/06/23	\$200	Second Payment
Tues	09/05/23	\$200	Third Payment
Tues	10/03/23		Balance (determined by number of students per motor coach after third payment is received)

Any payments not received by the final due date will need to be in the form of a cashier's check, money order, or credit card. Invoices **will not** be individually mailed for payments; however, announcements will be made to students at school to inform them of pertinent information they need to relay home. Special payment arrangements can be made upon request.

To make a payment online, visit www.classicstudenttours.com or call (937) 439-0032 and have your credit card information ready. Make all checks payable to **Classic Student Tours** and be sure to write the school and student's name on the check to ensure proper credit. Please fill out checks with black ink only. Email completed permission form to info@classicstudenttours.com. Permission forms and checks can also be mailed to our office address at the top of this letter.

On SEPTEMBER 12, 2023, ALL ACCOUNTS MUST BE CURRENT (including payment arrangements made through the tour company), **or participants will be removed from the trip until accounts are brought current.** If a participant is removed from the trip due to a delinquent account, the participant will be placed on a waiting list until the account is brought current. Seat availability is **not guaranteed**, as his/her spot will be filled with a student from the waiting list, if one exists. Additionally, all refund policies are in effect.

This tour will be educational, interesting, and fun! Visiting the most influential city in the world, our nation's capital, will be remembered as a highlight of each student's junior high school experience.

Sincerely,

Brian Sprandel
Carlisle Junior High School

Refund Policy: All money will be fully refunded if Classic Student Tours terminates the tour for any reason, except for default of payment. A student-paying participant canceled from the tour for any reason will be charged a **minimum of seventy-five dollars (\$75.00)** against monies paid toward that trip. In addition, **any non-refundable deposits/payments made by Classic Student Tours for trip costs will also be deducted from any payments made.** Checks not honored by client's bank due to insufficient funds, closed accounts, etc. will incur a \$25.00 bank and processing fee. A \$25.00 cancellation processing fee will be charged per participant if the school cancels the tour along with any non-refundable expenses incurred by Classic Student Tours.

Responsibility: Classic Student Tours acts only as the agent for the tour participants in arranging transportation, lodging, meals, sightseeing, admissions, etc. Classic Student Tours or their employees assume no responsibility for personal injury or illness, property damage, loss, delay or irregularity of transportation, lodging, restaurants, sights, attractions, weather conditions, acts of God, etc. In the event of a claim Classic Student Tours' liability shall be limited to the amount paid by the client for the tour package. Classic Student Tours is not liable for the responsibilities or default of transportation carriers, hotels, restaurants, attractions, etc. Classic Student Tours reserves the right to provide substitutes of comparable value when conditions warrant an adjustment in contracted tour features. Classic Student Tours and its employees reserve the right to make special arrangements for participants unwilling to abide by tour policies - at the participants expense!